

COMEDK UGET-2008

INSTRUCTIONS FOR PARTICIPATION IN CENTRALISED SINGLE WINDOW SEAT SELECTION PROCESS

COUNSELING ANNOUNCEMENT

Karnataka Private Medical and Dental Colleges Association, and Karnataka Unaided Private Engineering Colleges Association is holding a Centralized Counseling through a single window for admissions to Under-Graduate Medical, Dental and Engineering courses for the member institutions for the academic year 2008-09 to ensure merit based admission. For this purpose the Association has commissioned the services of COMEDK, which has already established a transparent testing system for determination of merit and conducted several Post Graduate and Under Graduate Centralised counseling.

The Rank List and the Rank Card of COMEDK UGET-2008 has been generated and dispatched to all the eligible candidates already. It is also available on COMEDK website www.comedk.org.

COUNSELING VENUE

NMKRV Mangala Mantapa , 3rd Block, Jayanagar, Bangalore

ELIGIBILITY CRITERIA FOR COUNSELING

MBBS /BDS:

For **General Merit:** Candidates should have passed the qualifying examination which is 2nd PUC or 10+2 higher secondary or equivalent examination, the last two years of study comprising of Physics, Chemistry and Biology (PCB) with English as a compulsory subject, must have passed all these subjects individually and must have obtained a minimum of 50% of marks taken together in PCB. In addition, in the competitive entrance test, must have secured not less than 50% marks in PCB.

For **SC, ST and Karnataka OBC**: Candidates should have passed the qualifying examination which is 2nd PUC or 10+2 higher secondary or equivalent examination, the last two years of study comprising of Physics, Chemistry and Biology (PCB) with English as a compulsory subject, must have passed all these subjects individually and must have obtained a minimum of 40% of marks taken together in PCB. In addition, in the competitive entrance test, must have secured not less than 40% marks in PCB.

B.E:

For General Merit students the minimum qualification for admission is a pass in the 2nd PUC or 10+2 higher secondary or equivalent qualifying Examination with a minimum aggregate of 45% marks in Physics, Chemistry and Mathematics in the qualifying examination irrespective of marks secured in PCM in the competitive Entrance Test. Physics and Mathematics are compulsory subjects and in place of chemistry, Biotechnology or Computer Science, Biology or Electronics subjects will be eligible. English as one of the language of study is compulsory).

For **SC, ST and Karnataka OBC** students the aggregate marks in PCM should be not less than 40% in the qualifying examination, irrespective of marks secured in PCM subjects in the Competitive Entrance Test.

B.Arch

A candidate who has passed the qualifying examination (2nd PUC or 10+2 higher secondary or equivalent examination) with Mathematics as one of the subjects along with other subjects or a 10+3 Diploma recognized by Central / State Government and having obtained at least 50% marks in aggregate (45% marks in case of SC/ST and Karnataka OBC Category candidates).Further, the candidate should have appeared for National Aptitude Test in Architecture (NATA) conducted by Council of Architecture and obtained a minimum score of 80 out of 200 for all categories of candidates. There is no relaxation in the minimum passing score of NATA to any category candidates.

COMEDK will not be conducting any competitive test separately for candidates seeking admission to B.Arch (Architecture Course) as per existing rules.

DOCUMENTS TO BE PRODUCED:

ORIGINAL CERTIFICATES AND ONE SET OF ATTESTED PHOTOCOPIES OF ALL THE DOCUMENTS TO BE FURNISHED COMPULSORILY AT THE TIME OF COUNSELLING (MAKE ENOUGH PHOTOCOPIES OF ORIGINAL DOCUMENTS SUBMITTED FOR YOUR USE):

I. Medical / Dental / Engineering

1. Rank card issued by COMEDK for UGET-2008
2. 10th standard / SSLC or equivalent Marks Card
3. 12th standard / 2nd PUC or equivalent qualifying examination Marks Card (Should satisfy the eligibility criteria) Note: Duplicate Marks Cards are not accepted.
4. Demand Draft for a notified Amount to be drawn in favour of COMEDK payable at Bangalore
5. SC, ST and Karnataka OBC Candidates and Karnataka Minority Candidates who have claimed as such in their application should furnish the following additional certificates:
 - SC / ST : Caste Certificate issued by competent authority (Authorised to issue such a certificate but not below the rank of a Tahasildar)
 - OBC: Category I, IIA, IIB, IIIA, IIIB: As notified by the Karnataka Govt. Caste and income Certificate issued by Tahasildar or higher revenue jurisdictional authority authorised to issue such a certificate (to claim only the lower eligibility).
 - MINORITY :Minority candidates of Karnataka to produce certificate as per **Appendix –V** of Brochure (available on www.comedk.org)

II. Architecture:

1. 10th standard / SSLC or equivalent Marks Card
2. 12th standard / 2nd PUC or equivalent qualifying examination Marks Card or Marks Cards of 10+3 Diploma recognized by Central or State Government.
Note: Duplicate Marks Cards are not accepted.

3. Score Card of National Aptitude Test in Architecture conducted by Council of Architecture
4. Demand Draft for a notified Amount to be drawn in favour of COMEDK payable at Bangalore
5. SC, ST and Karnataka OBC Candidates and Karnataka Minority Candidates who have claimed as such in their application should furnish the following additional certificates:
 - SC / ST : Caste Certificate issued by competent authority (Authorised to issue such a certificate but not below the rank of a Tahasildar)
 - OBC: Category I, IIA, IIB, IIIA, IIIB: As notified by the Karnataka Govt. Caste and income Certificate issued by Tahasildar or higher revenue jurisdictional authority authorised to issue such a certificate (to claim only the lower eligibility).
 - MINORITY :Minority candidates of Karnataka to produce certificate as per **Appendix –V** of Brochure (available on www.comedk.org)

Annual Tuition Fee payable in the form of Demand Draft in favour of COMEDK payable at Bangalore, for attending centralized counseling.

Stream	Notified Annual Tuition Fee
Medical (M.B.B.S)	Rs.3,25,000/-
Dental (B.D.S)	Rs.2,30,000/-
Engineering (B.E) / Architecture (B.Arch)	Rs.50,000/- (The balance of applicable fee for the course and the college will have to be paid at the time of admission at the allotted college)

PROCEDURE OF SEAT SELECTION:

Selection of a seat by a candidate and allocation thereafter comprises of the following stages:

- Verification of the Original documents and Demand Draft
- Registration of the candidates
- Exercising the option by candidates which involves selection of seats in accordance with order of merit.
- Remittance of Fees in the form of Demand Draft
- Issue of Allotment letters

First Round of seat selection is for Medical and Dental followed by Engineering and Architecture streams. Having selected a seat in Medical or Dental course, a candidate may change his mind and opt for Engineering or Architecture seat. This leads to a Medical or Dental seat falling vacant. In order to take care of such changes, flexibility has been built into the system by dividing the entire process into a ***First Round*** followed by a ***Final Round***. In both rounds, the candidates will be allowed to exercise option and to select a seat of their choice strictly in the order of merit.

A day is divided into ***six sessions*** and the first session begins at ***8.00 AM*** daily. The candidate will be allowed to participate in accordance with the notified time schedule and as per the stipulated rank ranges only. The candidates are required to get the documents verified and later to register themselves in the counter where it gets entered into the computer system. After verification the COMEDK ***will retain the original set of all documents if the candidates selects a seat to obtain the allotment letter.***

Besides, documents like Eligibility Certificate, Transfer Certificate and Migration Certificate, as applicable will have to be submitted directly to the college at the time of admission. Biometric verification, photo verification and signature verification will be made and therefore the candidate is required to be present compulsorily for seat selection process. ***Candidate may be accompanied by only one person (parent or guardian) for the seat selection.***

The entire seat selection process is controlled by a computer system right from the stage of registration till the stage of printing of Allotment letter. The highly sophisticated software used in the system has the ability to control the initial registration, provide data for ***verification of the original documents*** and to take care of the selection of the seats by the candidates in the order of merit, payment of fees and finally printing of ***Provisional / Confirmed Allotment letter***. As already said, once the candidate comes to the seat selection by registering and verifying the documents, the computer will not allow to jump the order of merit. A candidate who has the better rank gets the opportunity to select a seat, a candidate who has the rank next to him cannot think of bypassing him. The candidate has to wait for his turn at the seat selection terminal. A giant dynamic screen will show course-wise and college-wise availability of seats, which helps the candidates to make up their mind in advance. The moment the option is exercised, the computer will show one seat less against the course and college from which the candidate has selected the seat. The candidate needs to submit all the original documents then he / she will be given a ***confirmed letter of offer*** for the particular college/course along with the details of payment to be made by the candidate. The candidate then will go to the bank counter & deposit the same along with the **Demand Draft** for prescribed annual tuition fee. After this the candidate will be given a ***Confirmed Allotment Letter*** that he / she have to submit to the college at the time of admission. If a candidate is not willing to submit the original documents instead submits the attested photocopies of all the documents, will be given a ***provisional letter of offer*** for the particular college/course along with the details of payment to be made by the candidate. The candidate then will go to the bank counter & deposit the same along with the **Demand Draft** for prescribed annual tuition fee. After this the candidate will be given a ***Provisional Allotment Letter with an indication that it is not valid for admission***. Such a candidate, with provisional allotment letter, is required to obtain the Confirmed Allotment Letter on or before 04/08/2008 for Medical / Dental and 14/08/2008 for Engineering and 21/08/2008 for Architecture, by submitting all the original documents. If he fails to do so, automatically he will be forfeiting the seat. Seats thus falling vacant will be added to the pool and offered to candidates attending the final round.

The Provisional and Confirmed Allotment letter has built in security features and cannot be duplicated. Hence no duplicate Allotment letter will be issued for any reason. If it is found that the allotment letter issued to the candidate is tampered, the COMEDK reserves the right to cancel such allotment and with hold the fee paid.

No candidate will be allowed to change the seat once selected. Candidates are cautioned that they have to be very careful during this process as the computerized system cannot be reversed especially if the rank below him has already exercised his choice of seat selection.

Final Round of seat selection will be held as per the schedule notified. All the unfilled, surrendered, forfeited, cancelled and newly added seats, if any, will be offered in the final round.

- All candidates who have selected a seat and obtained ***Confirmed allotment letters*** in respect of the seat selected in the first round should report to the college and will also be eligible to participate in the Final round along with candidates who have not selected any seat.
- First the Linguistic / Religious minority candidates will be called if any respective quota seats are remaining.
- After the Linguistic / Religious minority round if seats remain vacant under respective quota they will be moved to General Merit.
- General Merit candidates are counseled as per schedule.
- The concerned colleges will later fill any seat falling vacant due to surrender or change over after the Final round of Counseling.
- Candidates who have not attended the First round of counseling are also eligible to participate in the Final round to choose the seats available at that stage.
- During the Final round of counseling, there is no provision to issue ***provisional allotment letters***. Only candidates who appear with the due original documents

and who are willing to surrender it at the time of allotment alone will be counseled during the Final round.

- Candidates who have obtained Provisional Allotment letter and have not got converted to Confirmed allotment letter are not allowed for the Final round of Counseling, since their seat will have been forfeited and added on to the Final round of counseling.
- ❖ *A candidate who selects a Medical / Dental seat in the first round can also attend the Engineering / Architecture First Round. In the event of selecting Engineering / Architecture seat, the earlier selected Medical / Dental seat automatically gets surrendered. Fee adjustment will be made without any loss to the candidate by refunding the excess fee by a post dated cheque in the name of the candidate. Such a candidate will not be eligible to attend final round of Medical / Dental counseling.*
- ❖ *A candidate who has not selected a seat in Medical / Dental in the First Round can attend the First Round counseling of Engineering / Architecture and select a seat. Further such a candidate is eligible to attend the final round of Medical / Dental counseling. In the event of a selecting a seat in the final round Medical / Dental counseling, the earlier selected Engineering / Architecture seat automatically gets surrendered. Fee adjustment will be made without any loss to the candidate by collecting the additional fee as applicable. However such a candidate will not be eligible to attend the final round counseling of Engineering / Architecture stream.*

GROUND OF REJECT:

- If on verification the documents are not found to be in order or on falsification of documents or the expert committee is not convinced about the documents submitted at the verification counter such of the candidate will be rejected.
- If there is a mismatch of photo, finger impression and signature of the candidate or if there is a reasonable doubt by the expert committee that there is malified intent of the candidate to impersonation such of the candidate/s will be debarred and criminal

proceedings may be initiated. **The decision taken by the expert committee will be final.**

- If the candidate does not get the Original Documents / acknowledgement received from any other organization and prescribed amount in the form of Demand Draft they are liable to be rejected.
- Candidate must be physically present and no proxy registration will be accepted.

LATECOMER POLICY

Candidate who fails to report in time at the venue as per the date and time of the schedule will be considered as a latecomer, who will be required to join only the next session and is eligible to be counseled as the first candidate of that session and will be entitled for seats available at that point of counseling.

REFUND AND FORFEITURE OF FEE

- Candidates can surrender the seat in person at the Counseling venue / COMEDK Office (no surrender will be accepted through Phone, FAX, E-Mail or Post)
- If any candidate is permitted to change the college or course during the Final round of counseling, it will not result in loss of fee but will be adjusted with necessary refund by crossed A/c payee cheque in the **name of the candidate only** or collection (DD in favour in COMEDK payable at Bangalore) of difference of fee as applicable to the course or college.
- Any candidate who surrenders his provisional / confirmed allotment letter on or before the date fixed, will be refunded the fee paid after deducting Rs.1, 000/- towards administrative expenses. Remaining amount will be refunded as crossed A/c payee cheque in the name of the candidate only.
- Candidate who fails to surrender the seat on or before the dates will be forfeiting the seat and lose part of the amount as mentioned below:

Stream	Last date for surrender of seat with loss of Rs,1000/- only	Penalty for seat surrender after the last date by candidates possessing provisional allotment letter
Medical (M.B.B.S) / Dental (B.D.S)	04/08/2008	Rs.50,000/-
Engineering (B.E)	14/08/2008	Rs.10,000/-
Architecture (B.Arch)	21/08/2008	Rs.10,000/-

- Surrender of seat by the candidates possessing confirmed Allotment Letter is not allowed at COMEDK either during or after the Final round of counseling. They are required to do so at the respective college selected by them and allotted accordingly. COMEDK will not be responsible for any consequences. Candidates have to approach the college concerned.

LEGAL JURISDICTION

Any dispute that may arise in respect of the seat selection process and admission is subject to the jurisdiction of the Hon'ble High Court of Karnataka. The issue of Allotment letter by the COMEDK is provisional which is to enable the candidate to join the concerned college, subject to his meeting on the eligibility requirement as prescribed by MCI / DCI / AICTE as the concerned university in Karnataka. Hence at the college level all the original documents are once again verified before acceptance.